

SLT Members:

| Core SLT Positions | Teacher Representatives | Parent Representatives |
|-----------------------------|----------------------------------|-------------------------------------|
| Elana Elster, Principal | Richard Cappadona | Barbara Denham |
| Jose Beauvais, UFT rep | Briana DeSantis (co-chairperson) | Alison Gardy |
| Chris Giordano, PTA Co-Pres | Randee Johnson | Jeanne Goffi-Fynn |
| Jerome Kramer, PTA Co-Pres | Sara Lichtman (co-secretary) | Stefanie Goldblatt (co-chairperson) |
| | Elizabeth McNulty | Hudson Roditi |
| *Peter Armstrong, DC37 rep | | Patricia Saydah (co-secretary) |
| | | Andy Weinstein |

*Absent

Observers: Anne Pejovich (Parent Coordinator), Elisabeth Cohen (Humanities Teacher), Joanne Giordano (PTA Corresponding Secretary)

Meeting convened at 7:25am at Booker T. Washington

Minutes:

October 12, 2018 SLT Minutes were approved with one edit. The SLT secretaries will send to Joanne to be posted.

Discussion Around Agenda:

CEP Review

GOAL 2. SUPPORTIVE ENVIRONMENT

By June 2019, a school created survey will show that 65% of the students surveyed said that the buddy program supported them in their transition to middle school.

GOAL 2 Progress Report:

A second buddy activity happened on October 30th. Another buddy activity is scheduled for the end of November. The goal is to have a buddy activity the last Friday is every month.

GOAL 5. STRONG FAMILY COMMUNITY TIES

By June 2019, 30% of 6th graders performing below grade level (per report card) will participate in the after-school academic support program in order to help them improve their skills and complete their work.

GOAL 5 Progress Report:

Elisabeth Cohen joined the SLT meeting to provide background and progress on the Homework Help Program. Booker T Washington’s student body has broadened, and it’s important to ensure that all students have a support system to develop strong study skills. The Homework Help Program provides nominated 6th grade students with extra help to build study strategies and complete homework. At the

end of each after-school session, a text message is sent home to parents/guardians to report on each child's progress.

Program is going well. They started with students from 3 ICT classes and added students from 2 general education classes. Currently, there are 28 students participating. Students were identified and nominated by their teachers. Initial teacher feedback is that participating students are doing better than other students at same level.

There is a need for more tutors. They currently have 12-14 tutors who participate over 4 days. A more sustainable approach is to better leverage our own community for tutors, including Booker T alumni and parents. A question was raised about privacy for students being tutored. SLT recommended that parents (of participating students) are informed about the pool of tutors and they can opt-out if privacy is a concern.

Elisabeth will draft email for Dr. Elster to send out to families to recruit more tutors. In addition, the tutor pool will be opened to current 8th graders. Interested 8th graders will be interviewed to ensure there's a good fit.

2017-18 CEP GOAL 5. STRONG FAMILY COMMUNITY TIES was
"By June 2018, 75% of parents of students with disabilities will attend at least two academically related meetings with teachers." While this is no longer the explicit goal, we still value and are working towards involvement from all parents

2017-18 CEP GOAL 5. Progress Report:

Parent-Teacher meetings are scheduled for November 27-28. School Administration will proactively reach out to parents of ICT and other special needs children to encourage parents to participate.

MS54 Website:

Joanne Giordano provided an update on the effort underway to update the MS54 Website.

- Joanne researched other middle school websites.
- Currently, the most prominent information at the top of our homepage is *how to donate*. Suggestion to move this link down and add other information.
- Consider posting links to the school newsletter "On the Beat." The newsletter has lots of great information, but is only distributed by email today (so good idea to add to Web).
- Consider posting the results of the sports teams.
- Add information on who Booker T. Washington was.
- Add video and photos to site. (School administration will send out note to parents to allow them to "opt out" if they don't want photos of their child on the site.)
- Primary audience for the site is "prospective" families. Prioritize content for this audience, yet also include information which is important for current families.

The meeting adjourned at 8:37 am.

Meeting minutes submitted by SLT co-secretaries Sara Lichtman (teacher) and Patricia Saydah (parent).